



**Cascade Shooting Facilities
General Membership Meeting Minutes
February 6, 2023**

Convene: 7:00 pm

Flag Salute

BOD Roll Call:

Present: Ken Littlefield, Steven Winter, Buddy Miller, Val Burkhauser, Dan Chavre, Jon Matson, Howard Ferrucci, and Joe McCormick

Not Present: Neely Miller

Guests: None

Approval of Minutes: Motion made to accept minutes from January 9, 2023, General Meeting as posted. Motion seconded. Motion carried.

Treasurer Report:

- General: \$345,303.58
- Reserve: \$309,998.90
- Deposits: -
- Checks: \$8,894.54

- High Security Checks:
 - \$2,967.00 McKerinan & Porter - CPA
 - \$641.33 QB annual fee
 - \$700.00 Gutter for clubhouse
 - \$1,047.27 Wreaths

- Motion made to accept report. Motion seconded. Motion carried.

Correspondence:

Motor license renewal, operating bills, bank statement and credit card application

Note: range operating license is still in process. King county has asked for club safety rules, i.e. Range Standard Operating Procedures and range layout schematic with elevation designations. The layout work is in process.

Steering Committee Report:

- Working on standardizing all club signage to reflect CSF.



- Outlining plan for phase 2 of clubhouse improvements (heating and colling)
- Treasurer is developing fiscal year 2023 budget to outline Steering committee proposals.

Membership Report: None

Audit Committee Report:

- Committee still needs the 2021/2022 financial records for fiscal audit.
 - The Treasurer will provide.
- Open question to board if the current CPA overseeing CSF taxes is related to any Board member.
 - CPA is not related to any Board member.

Entity/Committee Reports:

- **Archery:**
 - New container has arrived, and equipment is being moved in.
 - New 3D targets will arrive in April/May.
 - Quotes for new concrete under Sasquatch target are being gathered.
 - A work party will be scheduled for 4/8.
 - Planning is underway for a recurve bow seminar in the indoor range for possibly mid-summer.
 - 4 dates will be submitted to scheduling for family fun shoots.
 - Funding requests will be submitted to purchase more equipment, ex. left handed bows.
- **Black Powder:** February event had silent auction for Green River Mountain Men organization which is dissolving but will join the CSF group.
 - Next event will be March 4.
- **Bullseye Pistol:** None
- **Cowboy Action:** Next event will be in April.
- **Highpower Rifle:**
 - Season will start in February. All matches will be held on the 4th weekend of each month.
 - Quotes are being gathered for new targets.
- **Hunter's Education:** None
- **Juniors:**
 - The Juniors Highpower team will have a 2023 season orientation at the Rangehouse on February 25th at Noon.



- **Ladies:**
 - 22 shooters at the January “New Pew Year” event.
 - Next event on 2/18 : “Bring your love to the range”
- **Mini 3 Gun:** None
- **Practical Pistol:**
 - 14 shooters at January event
 - Next event scheduled for 2/11.
- **Public Use:**
 - All Gatekeepers needs have been filled through April.
 - Several RSO position are needs for March.
 - There will be a work party on 2/11 at Range C.
 - Archery fun shoot dates will be filled after the schedule has been submitted.
- **Shotgun:** None
- **Silhouette:**
 - Matches are being held the 3rd Sunday of each month.
 - The Tuesday crew is building more target stands so the matches can have 2 shooters are each location.
- **Smallbore Rifle:**
 - We are consistently getting around 15 participants at each Friday practice.
- **Training:** Chair position is still vacant.

Unfinished Business

Buddy Miller: Clubhouse maintenance update

- Another walkthrough was held on 2/1. Several items were identified for correction. Contractor is work on the list.
- Electrical upgrades start on 2/7 and are expected to be completed by 2/11.
- New subflooring and flooring will start immediately following the flooring install.

Don Crabbs: Indoor range ballistic panels funding approval request.

- Motion made to approve \$7,500.00 for ballistic panels to the install on indoor range north wall to prevent stray shots from entering clubhouse.
- Motion seconded and open discussion held. Vote taken. Motion carried.



Ken Littlefield: Junior smallbore equipment funding approval request.

- Motion made to approve \$12,000.00 for the purchase of 4 Anschutz 1903 rifles and 10 sets of shooting jackets and trousers for Juniors Small-bore entity.
- Motion seconded and open discussion held. Vote taken. Motion carried.

Ken Littlefield: WA Gun Law attorney funding approval request.

- Motion made to approve up to \$10,000.00 to hire a WA State Gun Law attorney to advise and recommend advancement of forming a trust to maintain ownership of all CSF firearms.
- Motion seconded and open discussion held. Vote taken. Motion carried.

Second reading for 3 proposed Bylaws/Operating Procedures amendments.

Proposal #1: Amendment to Operating Procedures Article I, Section 2 – Fiscal Management

Section 2. The Treasurer shall reimburse funds to members for money spent by those members for CSF supplies and equipment only when prior approval has been given by the Board of Directors for such expenditures and upon presentation of a valid receipt. The Treasurer shall have the ability to reimburse members for expenditures incurred to support normal operating costs and supplies for amounts under two hundred dollars (\$200) without pre- approval. Such items could be, but not limited to, motor fuel, paint, target frame material, postage, office, and custodial supplies.

~~Additional paragraph to add: The Director of Maintenance will have the authorization to make purchases related to day-to-day maintenance of the Clubhouse and Range Facilities at fair market value not to exceed \$1,500 for any single purchase. Any maintenance purchase over \$1,500 will require approval from the Board of Directors. Any Capital Improvement or Major Construction expense will require approval from General Membership.~~

This proposal would require a majority of votes cast to pass.

Open discussion held after reading.

Motion made to remove last sentence to proposed addition. Motion accepted by submitting member.

Howard Ferrucci will write a statement in support of the amendment. No volunteers to write a statement against the amendment.



Proposal #2: Amendment to Bylaw Article III, Section 6 - Membership Section 6.

The membership of Cascade Shooting Facilities shall be limited to ~~1250~~ a combined total of 1500 Regular, and Retired members. With Student, Life, Government Agency and 395 Properties members in addition to ~~that 1250~~ the 1500. This is not to effect participation in CSF by Properties members.

This proposal would require a 2/3 majority of votes cast to pass.

Note: These minutes contain a correction to the posting in the January General meeting minutes. For this amendment student members would be outside the 1500 CSF members.

Open discussion held after reading.

Dan Chavre will write a statement in support of the amendment. Buddy Miller to write a statement against the amendment.

Proposal #3: Amendment to Operating Procedures Article III, Section 11 – Schedule of annual dues and fees

Section 11. Schedule of annual dues and fees. Applicable Sales tax shall be added to any money due CSF.

(A) Annual dues:

| | |
|--------------------------|------------------------------------|
| Life membership | \$0.00 |
| Regular membership | \$130.00 <u>\$75.00</u> |
| Retired membership | \$65.00 <u>\$75.00</u> |
| Junior membership | \$10.00 |
| Student membership | \$65.00 |
| <u>Government</u> Agency | \$1,500.00 |
| Properties Exempt | |

This proposal would require a majority of votes cast to pass.

Note: A change is required to this amendment due to a provision in Article III which states that Student member dues will be 1/2 Regular member due. The member submitting this amendment has been advised of the error and will submit an updated amendment during the March General meeting.

Open discussion held after reading.



Dan Chavre will write a statement in support of the amendment. Buddy Miller to write a statement against the amendment.

New Business

Doug Dennison:

- Archery Family Fun Shoot dates
 - 2023 dates submitted: 3/25, 5/20, 6/24 and 7/8
 - No conflicts identified; all dates have been added to the club calendar.
- Motion made for funding approval of \$2,600.00 for carrier repairs.
 - Motion seconded. Open discussion held. Vote held. Motion carried.
- Motion made for funding approval of \$3,100.00 for CSF owned archery equipment.
 - Motion seconded. Open discussion held. Vote held. Motion carried.

Membership: Scheduling request for church group training

- Motion made for Church group to reserve ranges E3, E4 and E5 for 9/9 training.
- Motion seconded. Opening discussion held. Vote held. Motion carried.

Ken Littlefield: LEO committee

- Introduced new LEO committee members to membership.
- Open discussion held regarding charter for committee.

Board of Directors: Attorney retainer

- Motion made to place \$10,000 on retainer for a Washington State firearm attorney to advice on the possibility of creating a trust to place the ownership of all CSF firearms.
- Motion seconded. Open discussion held. Motion tabled for vote during February General meeting.

Ken Littlefield: Formation of Nominating Committee for 2023 Board of Directors election.

- Volunteers were requested for temporary committee assignments.
- Jim Plowden, Diane, and Michael Stover volunteered were assigned as committee members.
- Jon Matson will create a committee email account for member communications.



First reading for 4 proposed Bylaws/Operating Procedures amendments.

Proposal #4 had first reading in December. Second reading will be at March General meeting.

Proposal #5 Amendment to add Section 7 to Bylaws Article II, *Standing Committees*

Section to add:

Section 7. Law Enforcement Officers (LEO) Committee – shall consist of three non-office holding members appointed by the President and ratified by the Board of Directors. The committee shall be the liaison between CSF and all law enforcement agency members for matters including, but not limited to, range scheduling, training requirements, and operating procedures. The Range Scheduling Coordinator shall be a member of the committee and will have final approval for all scheduling commitments. The Executive Range Officer will have final approval for all committee proposed “law enforcement agency only” range operating procedures. The LEO committee shall report directly to membership.

Proposal #6: Amendment to Bylaws, Article XI, Section 1 – *Amendments to the Bylaws*

Section 1. General Procedures

“Proposed amendments to the CSF Bylaws and Operating Procedures must be presented in written form to the President at the annual June General meeting by a member in good standing. The Secretary shall notify the membership in writing of such proposed amendments in accordance with Art. XI, Sec 2 (A), prior to the next annual July General meeting stating the time and place of such meeting. This notice may be in the form of a club-wide email. The next annual July General meeting following the publication of such proposals shall be designated as the final discussion meeting for the proposed amendment. At the annual August General meeting following the final discussion meeting,”

Proposal #7: Amendment to Bylaw Article X, Section 2 – *Disciplinary Procedures*

Section 2. Any member disciplined, suspended, or expelled by the Board of Directors may appeal to the full membership within sixty (60) days of the discipline decision. Such appeal shall be in writing and include a ~~\$700~~ \$2000 deposit to the Secretary, who will notify the President. The President shall act upon the appeal at the next regular meeting following a fifteen (15) day written notification by the Secretary to all members in good standing. At the meeting of the CSF membership, the Secretary will read the original charge, the supporting affidavits, and will read the minutes of the special meeting of the Board of Directors at which the charges were heard, and the action taken. A full hearing will be given to the accuser and accused. A vote will be taken by closed ballot of the members in good standing present and may affirm or remand to the Board of Directors by a simple majority vote. The ~~\$700~~ \$2000 deposit will be returned if the appellant is remanded.



Proposed Change #8: Amendment to Operating Procedures Article III, Section 11, Subsection C – Membership Dues and Privileges

“If any portion of the work requirement is not completed, the member shall pay a fee ~~of \$10 per hour~~ equivalent of the current state minimum wage at the time of renewal, per hour of work not completed. (e.g. ~~\$80 for none of the required 8 hours worked~~ \$125.92 for none of the required 8 hours worked (15.74/hr current 2023 WA state minimum wage rate)). Completion of this work requirement is required for membership renewal. Methods for completing this work requirement shall be determined by the Board. Record of hours worked by each member toward this requirement shall be maintained throughout the year. This work requirement shall apply to each individual membership (Regular, Retired, Junior, Student, and Properties).”

Good of the Order: None

Adjourn: 8:59 pm

Respectfully submitted,
Steven Winter
CSF Secretary