



**Cascade Shooting Facilities
General Membership Meeting Minutes
June 5, 2023**

Convene: 7:00 pm

Flag Salute

BOD Roll Call:

Present: Ken Littlefield, Buddy Miller, Val Burkhauser, Dan Chavre, Howard Ferrucci, Neely Miller, Steven Winter, and Jon Matson

Not Present: Dennis Astell

Guests:

Matthew Gallagher (Washington Biathlon Association)

Approval of Minutes: Motion made to accept minutes from May 1, 2023, General Meeting as posted. Motion seconded. Motion carried.

Treasurer Report:

- General: \$333,044.66
 - Outstanding Checks: \$47,873.99 and \$3,473.46
- Reserve: \$309,998.90
- Deposits: \$226,228.05
- Checks:
\$43,743.97
- High Security Checks:
 - \$10,000.00 Clubhouse bathrooms
 - \$8,873.36 Integrity Energy – balance of mini splits (heat pumps)
 - \$14,674.56 Bathroom balance
 - \$4,491.91 Plumbing
- Motion made to accept report. Motion seconded. Motion carried.

Correspondence:

- Bills, Advertisements, Membership Keys, Membership Check, IRS filing follow-up, and NRA check.



Guest Speaker:

Matthew Gallagher (Washington Biathlon Association)

- 28 participants attended the biathlon event held at B Range on the weekend of June 3rd.
- There will be three more weekend events during 2023 and one weekend event for new participant training.

Audit Committee Report:

- None

LEO Committee Report:

- A draft of LEO amendments to the Range SOP has been sent out for review. Open discussion will be at next Board meeting.
- LEOSO qualifications were held on May 11th.
 - 31 officers (from 12 agencies) attended and qualified with 39 handguns.
- LEOSO Spring 2023 totals:
 - 86 officers
 - 21 agencies
 - 111 handguns
 - 2,775 rounds
 - 8 hours of training

Membership Report:

- 60 new members. 300 people remain on the waitlist.

Steering Committee Report:

- Motion made to approve funding up to \$4,500 for indoor range phase II improvements (ceiling mounted ballistic panels). Motion seconded. Open discussion held to review scope, cost, and design. This is the remaining work to complete before the indoor range is opened.
 - Motion tabled for funding request notice to be sent to membership for vote during July General meeting.
- Kitchen update scope discussion: cabinets, appliances, and light fixtures.

General Announcements

- Tech Committee formation: Jon Matson (Chair), Richard Hendricks, Amanda Plank and Sean Yunt.
- CSF Chief Range Safety Officer: Steven Winter

Entity/Committee Reports:

Archery:

- Need RSO and Gatekeeper for 6/24 3D shoot (10:30 a.m. to 2:30 p.m.)

**Black Powder:**

- May event has 10 shooters: Primarily a tune-up shoot for rendezvous season and shoot hanger targets.

Bullseye Pistol:

- None

Cowboy Action:

- 37 shooters at March event.
- 32 shooters at April event.
- Send reminder to members to always sign in at gate and not follow other members through the gate without badging in.

Highpower Rifle:

- State championships were held at Paul Bunyan. Juniors and coach competed.
- The junior team received: High Junior, High Expert, Sharpshooter and Rapid-fire awards.
- Coach received final points needed for distinguished level. Award will be given at Camp Perry this summer.
- M1 Carbine match was held May 6th.
- June 10th will be the NRA 80 shot regional match.

Hunter's Education:

- Next class is scheduled for 6/7.

Juniors:

- Participation is strong.
- Competition participation is scheduled for September and November.

Ladies:

- May event "Mother's That Kick Brass" had 21 participants.
- June event "It Ain't our First Rodeo" is scheduled for 6/17.

Mini 3 Gun:

- None

Practical Pistol:

- May event had 16 shooters.
- Next event scheduled for 6/11.

Public Use:

- Most near-term public shoots are all covered.
- Need to finalize Small-bore, Archery and Biathlon needs for RSOs and Gatekeepers.

**Shotgun:**

- May weekend event has 17 shooters.
- May Wednesday evening event had 20 shooters.

Silhouette:

- May event had 8 shooters. Completed one full match.
- Future matches will expand to two full matches as single matches are taking an average of 1 hour.

Smallbore Rifle:

- A small-bore camp will be held at the end of August.

Training:

- NRA RSO classes will begin again at CSF in Sept/Oct timeframe.

Unfinished Business

None

New Business

Buddy Miller:

- Clubhouse Trophy Mounts
 - After the new video communication equipment, A/C units, and lighting fixtures are installed there will not be room in the clubhouse for the mounts that have been hanging on the walls.
 - There is no record of who the mounts belong to.
 - Send notice to membership that the owners need to come get their mount(s) before the end of July. After the end of July the mounts will be given away on a first come first choose basis.
- Kitchen Updates
 - Motion made to approve funding up to \$20k for kitchen update and indoor door maintenance. Motion seconded. Open discussion held to continue review of scope presented by the Steering Committee.
 - Motion tabled for funding request notice to be sent to membership for vote during July General meeting.



Joe McCormick: First reading of three proposals for Bylaw/Operating Procedures amendments.

- **Proposal #1: Amendment to Bylaws Article XI, Section 2, Paragraph A – Voting Procedures**

Section 2. Voting Procedures

(A) All proposed amendments, supporting documents and voting ballots shall be mailed to all members in good standing in a timely manner after the meeting in which the amendment was proposed. All voting ballots shall be marked with the amendment pertaining to them and shall be used for the amendment only. The ballot shall not have any identification indicating who the ballot was issued to. To be a valid ballot, the ballot may be mailed to: Cascade Shooting Facilities, PO Box 310, Ravensdale, WA. 98051, and received by the beginning of the General meeting on which the vote on the amendment is to take place. These mailed in ballots will be validated by their return address on the outer envelope or a separate sheet of paper indicating the valid voter's name. The ballot must be in an **unmarked**, unopened security envelope within the outer (validating) envelope, then deposited to the ballot box once validated. Only one (1) vote per membership. Spouses and children are not allowed to vote.

- **Proposal #2: Amendment to Operating Procedure Article II, Section 11, Paragraph C – Annual Work Requirement Due Date**

(C) The organization is administered and maintained largely by support and participation of the membership. A yearly work requirement of 8 (eight) hours shall be assessed to each membership to be completed **no later than 35 days prior to before** the renewal due date (Operating Procedures, Article III, Section 9). If any portion of the work requirement is not completed, the member shall pay a fee of equivalent of the current state minimum wage at the time of renewal, per hour of work not completed. (e.g. \$125.92 for none of the required 8 hours worked (\$15.74/hr current 2023 WA state minimum wage rate)). Completion of this work requirement is required for membership renewal. Methods for completing this work requirement shall be determined by the Board. Record of hours worked by each member toward this requirement shall be maintained throughout the year. This work requirement shall apply to each individual membership (Regular, Retired, Junior, Student, and Properties).



- **Proposal #3: Amendment to Bylaws Article XI, Section 1 – *General Procedures***

Section 1. General Procedures

CSF Operating Procedures, as set up and authorized by vote of the membership, are a supplement to the Bylaws and have the same authority with regard to officers and members. Proposed amendments to the CSF Bylaws and Operating Procedures must be presented in written form to the President at **a the-annual June** General meeting by a member in good standing. The Secretary shall notify the membership in writing of such proposed amendments in accordance with Art. XI, Sec 2 (A), prior to the next annual July General meeting stating the time and place of such meeting. This notice may be in the form of a club-wide email. The next annual July General meeting following the publication of such proposals shall be designated as the final discussion meeting for the proposed amendment. At the annual August General meeting following the final discussion meeting, the President shall call for the vote in accordance with Art. XI, Sec B, except as provided however that amendments related to size and /or composition of the Board of Directors requires a 66.66% supermajority vote of at least 50% of all members; and provided, further, that amendments related to the lifetime dues exemption for Properties members requires 75% supermajority vote of at least 75% of all members of CSF in good standing. If passed, the amendment shall take effect immediately.

- Second reading of proposals and open discussion will be held during the July General Membership meeting.

Tech Committee:

- Motion made to approve up to \$7,500 for clubhouse video communication and building security monitoring equipment. Motion seconded. Open discussion held to discuss scope and capabilities of proposed systems.
- Motion tabled for funding request notice to be sent to membership for vote during July General meeting.

Nick Smith:

- Motion made to approve funding of up to \$5,500 Junior Small-bore equipment. Motion seconded.
- Open discussion held to review scope of equipment needs.
- 5 spotting scopes (\$2,300)
- 2 sets of sights for rifles donated by WSRPA (\$1,200).
- 10k rounds of match ammo for one year use (both practice and competition)
- Motion tabled for funding request notice to be sent to membership for vote during July General meeting.



Buddy Miller:

- Motion made to approve \$10,000 funding for clubhouse window replacement. Motion seconded.
- Open discussion held. 2 quotes have been received for full installation and finish trim work.
- Vote held; motion carried.

Valerie Burkhauser:

- Motion made to donate membership committee volunteer hours to Deanna Kaster. Motion seconded.
- Open discussion held.
- Vote held; motion carried.

Clubhouse scheduling request:

- Request from Richard Winslow to reserve Clubhouse on May 27th.
- Request is approved pending availability due to maintenance schedule.
- Request will be listed as pending. Buddy Miller will make final determination of clubhouse readiness.

Request for C range target stand build:

- Dan Chavre requested Tuesday crew build 10 more target stands for C range.
- Tuesday crew will work build into schedule.

Good of the Order:

Howard Ferrucci:

- Open question regarding quantity and location(s) of bulletin boards to be re-installed in the clubhouse.
- Guidance from membership is to install one bulletin board in the kitchen.

Ken Littlefield:

- The July General Membership meeting will be moved to July 10th due to a conflict with the Independence Day holiday.

Adjourn: 8:32 pm

Respectfully submitted,
Steven Winter
CSF Secretary