



**Cascade Shooting Facilities  
General Membership Meeting Minutes  
May 1, 2023**

**Convene:** 7:00 pm

**Flag Salute**

**BOD Roll Call:**

Present: Ken Littlefield, Buddy Miller, Val Burkhauser, Dan Chavre, Howard Ferrucci, Neely Miller, Steven Winter, Joe McCormick, and Jon Matson

**Guests:** Dylan Winter

**Seating of New Board of Director Members:**

The following people were seated as members of the Board of Directors to serve from the 2023 May General Membership meeting to the 2025 May General Membership meeting.

Ken Littlefield – President  
Steven Winter – Secretary  
Dennis Astell – Executive Range Officer  
Jon Matson – Range Scheduling Coordinator  
Dan Chavre – Public Use Director

**Approval of Minutes:** Motion made to accept minutes from April 4, 2023, General Meeting as posted. Motion seconded. Motion carried.

**Treasurer Report:**

- General: \$150,560.58
  - Outstanding Checks: \$47,873.99 and \$3,473.46
- Reserve: \$309,998.90
- Deposits:
- Checks:  
\$84,015.53
- High Security Checks:
  - \$47,873.99 Rivers Edge
  - \$3,473.46 Clubhouse floor underlayment
  - \$7,000.00 The Krew – Deposit for insulation and bathrooms
  - \$7,500.00 Integrity Energy – Deposit for heat pumps
  - \$3,806.00 McKeirnan Porter – Taxes
  - 11,318.34 MasterCraft Electrical – Clubhouse electrical
- Motion made to accept report. Motion seconded. Motion carried.



**Life Membership Awards:**

- Two awards presented: Pete Bradley and Kris Schwartz

**Correspondence:**

- Bills, Advertisements, Membership Keys, Membership Check and NRA check

**Audit Committee Report:**

- None

**LEO Committee Report:**

- First meeting held to review specific Range SOP expectations for law enforcement training.

**Membership Report:**

- None

**Steering Committee Report:**

- Ordering ballistic material for testing.
- Testing will be to validate installation in the indoor range and/or identify any areas of concern.

**Entity/Committee Reports:**

**Archery:**

- April 22<sup>nd</sup> work party
  - Cleaned A range and walkthrough range.
- Carrier work will be scheduled later.
  - The plan is to increase the number of positions from 25 to 28 to meet certification requirements for Archery association.
- Next family fun shoot is scheduled for 6/24.

**Black Powder:**

- Next weekend will be the spring fling: Competition shooting, eating, and knife/axe throwing.

**Bullseye Pistol:**

- April event had 11 shooters.
- Next event NRA registered event is scheduled for 6/11.
- Update of CMP registration for CSF has been completed.

**Cowboy Action:**

- None

**Highpower Rifle:**

- Match on 4/16 (Across Course) had 14 shooters.
- Match on 4/16 (Offhand) was cancelled.
- Match on 4/23 (Memorial) had 9 shooters.
- Next match is scheduled for 5/6.

**Hunter's Education:**

- Next class scheduled for 5/5

**Juniors:**

- New equipment has arrived and is being used by the smallbore team.
- RSOs have started supporting Friday evening training.
- Service rifle team had 3 juniors compete at East District Regional championships.

**Ladies:**

- April event (Hanging with my Peeps) had 14 participants.
- May event "Mother's that kick brass" is scheduled for 5/20.

**Mini 3 Gun:**

- None

**Practical Pistol:**

- April event had 16 shooters.
- Next event scheduled for 5/15.

**Public Use:**

- Last 2 public shoot days had full attendance.
- Nex work party is scheduled for May.
- Additional RSOs are needed for Small-bore Friday evening practice.

**Shotgun:**

- April event had 12 shooters.
- May event has 13 shooters.
- Summer event schedule will be sent out to membership.

**Silhouette:**

- Due to bad weather, there was only one shooter at the April event. Targets were made available to parents and Juniors on C range to practice with.

**Smallbore Rifle:**

- 4 new Anschutz rifles have been ordered for the team.
- Nick Smith will be taking over as Small-bore entity lead.



### **Training:**

- New entity lead is being sought.

### **Unfinished Business**

#### **Lost and Found:**

- Question asked by Ken Littlefield as to the current location of equipment recently found by Ean Paget at the outdoor range. Ean currently has the equipment in his possession.
- Board will follow-up on finding equipment owner.

#### **Funding request for Camp Perry:**

- Motion made to un-table funding request presented during April General meeting. Motion seconded.
- Michael Storer presented updated expense estimates for the entire team (including adults) during the full duration of the trip.
- Open discussion held to review line items.
- Motion made to approve up to \$9,000.00 for trip with a \$2,500.00 cash advance for Michael Storer to use for travel expenses. Motion carried.

#### **Clubhouse maintenance update:**

- Heating and cooling will be completed in the several weeks.
- Window replacement will be added to new business.
- Insulation is close to being completed.
- Bathroom hit list is being worked on.

### **New Business**

#### **Boy Scout archery shoot:**

- Motion made to approve 9/16 & 9/17 for archery event.
- Motion seconded. Open discussion held. Vote held; motion carried.
  - RSOs
  - Motion tabled for funding request to be sent to membership and voted on at next General meeting.

#### **Brian Palmer:**

- Motion made to approve funding of \$150 for shot marker for C range. Motion seconded.
- Open discussion held. The frame will be held for someone who has a shot marker. Markers cannot be used when a match is being held on D range.
- Vote held; motion carried.



Buddy Miller:

- Motion made to approve \$10,000 funding for clubhouse window replacement. Motion seconded.
- Open discussion held. 2 quotes have been received for full installation and finish trim work.
- Vote held; motion carried.

Valerie Burkhauser:

- Motion made to donate membership committee volunteer hours to Deanna Kaster. Motion seconded.
- Open discussion held.
- Vote held; motion carried.

Clubhouse scheduling request:

- Request from Richard Winslow to reserve Clubhouse on May 27<sup>th</sup>.
- Request is approved pending availability due to maintenance schedule.
- Request will be listed as pending. Buddy Miller will make final determination of clubhouse readiness.

Request for C range target stand build:

- Dan Chavre requested Tuesday crew build 10 more target stands for C range.
- Tuesday crew will work build into schedule.

### **Good of the Order:**

Leo Committee:

- LEOSO qualifications were held on April 11<sup>th</sup>.
- 55 retired officers attended.
- 18 agencies qualified with 77 different handguns.
- This was the first of 4 qualifications scheduled for 2023.

**Adjourn:** 8:40 pm

Respectfully submitted,  
Steven Winter  
CSF Secretary